

# Town of Oswego

2320 County Route 7 Oswego NY 13126  
Zoning, Building, Fire Inspections, Code Enforcement  
Phone (315) 343-0485 Fax (315)343-4414

## FENCE PERMIT

TO BE COMPLETED BY APPLICANT

Permit # \_\_\_\_\_ Tax Map Number \_\_\_\_\_

Project Address \_\_\_\_\_ Mailing Address \_\_\_\_\_

Name of Applicant(s) \_\_\_\_\_ Phone # \_\_\_\_\_

COST OF CONSTRUCTION \$ \_\_\_\_\_ TYPE OF FENCE OR WALL (no fence or

wall shall be of masonry type): give list of all materials

1. State use for: Pool \_\_\_\_\_ Privacy \_\_\_\_\_
2. Type: Chain link \_\_\_\_\_ Wood \_\_\_\_\_ Stockade \_\_\_\_\_ Other \_\_\_\_\_
3. Fence Height: Front Yard \_\_\_\_\_ Rear Yard \_\_\_\_\_ Side Yard \_\_\_\_\_
4. Nature of the Work (check one): Installation \_\_\_\_\_ Repair \_\_\_\_\_
5. **Shall submit copy of survey with Application.**
6. Owner \_\_\_\_\_ or Occupant \_\_\_\_\_ (Must have written permission from owner)
7. Must be able to maintain on your property. Recommend 1 to 2 feet from property line.
8. Size of Lot: Front \_\_\_\_\_ Rear \_\_\_\_\_ Depth \_\_\_\_\_
9. Name of Compensation Insurance Carrier \_\_\_\_\_  
Policy # \_\_\_\_\_ Expiration Date \_\_\_\_\_
10. A plot diagram must be prepared and attached hereto and locate clearly and distinctly all buildings whether existing or proposed, and indicate all setback dimensions from property lines. Give lot and block numbers of description. According to deed and show street names and indicate whether interior or corner lot. A fence should not ever require a variance or site plan.

# COMPUTATION OF BUILDING PERMIT CHARGE

TAX MAP # \_\_\_\_\_

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_

SQUARE FOOTAGE \_\_\_\_\_

## FOR OFFICE USE ONLY

### COMPUTATION:

Building Application fee \$ \_\_\_\_\_

New Home (Stick built) \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ \$ \_\_\_\_\_

Modular Home \_\_\_\_\_ Basement –with\_\_\_ without\_\_\_ \$ \_\_\_\_\_

Manufactured Home \_\_\_\_\_ slab \_\_\_\_\_ foundation \$ \_\_\_\_\_

Addition \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_ \$ \_\_\_\_\_

Garage \_\_\_\_\_ x \_\_\_\_\_ Attached \$ \_\_\_\_\_

Deck \_\_\_\_\_ x \_\_\_\_\_ w/roof \_\_\_\_\_ w/o roof \_\_\_\_\_ \$ \_\_\_\_\_

Chimney/Solid Fuel Burning Device \$ \_\_\_\_\_

Commercial Truss Construction \$ \_\_\_\_\_

Alteration Cost \_\_\_\_\_ \$ \_\_\_\_\_

Other \_\_\_\_\_ \$ \_\_\_\_\_

**TOTAL COST OF BUILDING PERMIT \$** \_\_\_\_\_  
(Rounded to the nearest nickel)

## **Construction or Alterations of Buildings What's Legal, What's Not**

### **Use of Architect's or Professional Engineer's Stamp/Seal**

New York State law requires that all plans, drawing and specifications relating to the construction or alteration of buildings or structures which must be filed with a local building official must be stamped with the seal of an architect or professional engineer (Article 147, Section 7307).

### **Exceptions Not Requiring an Architect's or Professional Engineer's Stamp or Seal**

The following exceptions **do not** require the stamp or seal of a licensed, registered architect or professional engineer (Article 147, Section 7307(5):

- \* Farm buildings and other buildings used solely and directly for agricultural purposes;
- \* Single family residential buildings 1500 square feet or less, not including garages, carports, porches, cellars, or uninhabitable basements or attics;
- \* Alterations, costing \$10,000 or less within NYC and \$20,000 or less outside of NYC, if these alterations do not involve changes affecting the structural safety or public safety of the building or structure.

# BUILDING PERMIT TELEPHONE NUMBERS

## Town of Oswego Helpful Phone Numbers

VICTORIA M. MULLEN – TOWN SUPERVISOR	343-2424
WAYNE NEWTON - BUILDING CODE ENFORCEMENT ZONING ENFORCEMENT	343-0485
JUDY WATSON – PLANNING BOARD CHAIR	342-4219
GREG AULETA – ZONING BOARD OF APPEALS CHAIR	532-4406
THERESA COOPER – TOWN CLERK	343-2586
RICHARD HOGAN – CHIEF ASSESSOR	343-1871

### Other Helpful Phone Numbers

COUNTY HEALTH DEPT – RE: SEPTIC	349-3557
COUNTY CLERK – RE: DEEDS	349-8621
COUNTY HIGHWAY – RE: COUNTY & DRIVEWAYS	349-8331
COUNTY PLANNING DEPARTMENT	349-8292
TOWN HIGHWAY – MARK WILCOX RE: TOWN ROADS & DRIVEWAYS	343-0937
ELECTRIC SIGN OFF – Commonwealth (Fay Hemming) (Christopher Emmons)	676-3997 564-3066
Atlantic Inland (Ronald Hawe) (Ron Burton) (Mark Greer)	343-0101 676-4696 564-7127
NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION Regional Office (Syracuse)	426-7400
OCWA	342-6124
ASBETOS SURVEY'S ENVIROLOGIC	455-2714
LAKELAND ENVIRONMENTAL INC	607-299-4818
QES CHURCHIL	Fax 866-636-2528 428-1959
JWJ INDUSTRIES INC. Seabird Environmental	343-7520
EMMA Environmental, Inc. 3979 Co Rt. 57	529-5536 Fax 315-343-0420

**THIS PAGE MUST BE COMPLETED IN FULL**

Tax Map # \_\_\_\_\_ Owners Name \_\_\_\_\_

Project Address \_\_\_\_\_ Building Permit # \_\_\_\_\_

Exterior Wall Material:

wood  brick  aluminum/vinyl  composition  concrete  stucco  stone

	<u>New</u>	<u>Existing</u>
<b>Number of Full Baths</b>	_____	_____
<b>Number of Half Baths</b>	_____	_____
<b>Number of Bedrooms</b>	_____	_____
<b>Fireplace</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____

**Heat Type:**

No central  Forced Air  Hot water/steam  electric

**Fuel Type:**

none  gas  electric  oil  wood  solar  coal  geothermal  
 propane

**Central Air:**  Yes  No

**Basement Type:**

Pier/Slab  Crawl  Partial  Full \_\_\_\_\_

**Enclosed Porch/Sunroom:**

Heated  Unheated \_\_\_\_\_

**Garage/Pole Barn:**

Electricity  Yes  No \_\_\_\_\_

Floor Material

Dirt  Concrete  Other \_\_\_\_\_

**Deck:**         covered     uncovered

Dimensions: \_\_\_\_\_

Name: \_\_\_\_\_ Tax Map # \_\_\_\_\_