

BUILDING PERMIT TELEPHONE NUMBERS

Town of Oswego Helpful Phone Numbers

VICTORIA M. MULLEN – TOWN SUPERVISOR	343-2424
WAYNE NEWTON - BUILDING CODE ENFORCEMENT ZONING ENFORCEMENT	343-0485
JUDY WATSON – PLANNING BOARD CHAIR	342-4219
GREG AULETA – ZONING BOARD OF APPEALS CHAIR	532-4406
THERESA COOPER – TOWN CLERK	343-2586
RICHARD HOGAN – CHIEF ASSESSOR	343-1871

Other Helpful Phone Numbers

COUNTY HEALTH DEPT – RE: SEPTIC	349-3557
COUNTY CLERK – RE: DEEDS	349-8621
COUNTY HIGHWAY – RE: COUNTY & DRIVEWAYS	349-8331
COUNTY PLANNING DEPARTMENT	349-8292
TOWN HIGHWAY – MARK WILCOX RE: TOWN ROADS & DRIVEWAYS	343-0937
ELECTRIC SIGN OFF – Commonwealth (Fay Hemming) (Christopher Emmons)	676-3997 564-3066
Atlantic Inland (Ronald Hawe) (Ron Burton) (Mark Greer)	343-0101 676-4696 564-7127
NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION Regional Office (Syracuse)	426-7400
OCWA	342-6124
ASBETOS SURVEY'S ENVIROLOGIC LAKELAND ENVIRONMENTAL INC	455-2714 607-299-4818 Fax 866-636-2528
QES CHURCHIL	428-1959
JWJ INDUSTRIES INC. Seabird Environmental	343-7520
EMMA Environmental, Inc. 3979 Co Rt. 57	529-5536 Fax 315-343-0420

BUILDING PERMIT FEES

Building permit application _____	\$10.00
One / Two family dwellings & additions _____	\$.15/sq.ft.
Multiple Dwellings & additions _____	\$.20/sq.ft.
Commercial /Industrial Structures & additions _____	\$.25/sq.ft.
Alterations & Repair work up to \$2500. minimum fee _____	\$25.00
One percent (1%) fee for work over \$2500.	
Renovation Fee _____	\$100.00
Regulatory Compliant Fee _____	\$100.00
Inspection for compliance pre 1-1-84 _____	\$ 25.00
Manufactured Homes & Mobile Homes	
Not on a basement _____	\$90.00
With a basement _____	\$125.00
Accessory Building Sheds/Pole barns/unattached garages/decks	
Up to 144 sq. ft. _____	\$40.00
145 sq. ft. and up an additional _____	\$.08 sq. ft.
Swimming Pool _____	\$35.00
Public Hearing – Planning and / or Zoning _____	\$200.00
Demolition Permit _____	\$35.00
Wood Stove/Chimney installation/inspection _____	\$35.00
Fence Permit _____	\$30.00
Fire Works Display _____	\$25.00
Commercial Truss Construction _____	\$50.00
Solar Panel Inspection _____	\$50.00
Wind Conversion Systems (windmills) _____	\$1.00/pr. Ft.
	Including blades

Be it further resolved that Building Permits expire one-year (1) after the date of issue. Be it further resolved that building permits may be renewed one time only, for a fee equal to 50 % of the original fee, provided renewal occurs within 60 days of expiration.

By order of the Oswego Town Board

amended 8/2012

Town of Oswego

2320 County Route 7 Oswego, NY 13126

Zoning, Building, Fire Inspections, Code Enforcement

Phone: (315) 343-0485 Fax: (315) 343-4414

Construction or Alterations of Buildings
What's Legal, What's Not

Use of Architect's or Professional Engineer's Stamp/Seal

New York State law requires that all plans, drawing and specifications relating to the construction or alteration of buildings or structures which must be filed with a local building official must be stamped with the seal of an architect or professional engineer (Article 147, Section 7307).

Exceptions Not Requiring an Architect's or Professional Engineer's Stamp or Seal

The following exceptions **do not** require the stamp or seal of a licensed, registered architect or professional engineer (Article 147, Section 7307(5):

- * Farm buildings and other buildings used solely and directly for agricultural purposes;
 - Single family residential buildings 1500 square feet or less, not including garages, carports, porches, cellars, or uninhabitable basements or attics;
 - Alterations, costing \$10,000 or less within NYC and \$20,000 or less outside of NYC, if these alterations do not involve changes affecting the structural safety or public safety of the building or structure.

The Application of _____

Dated _____, 20____, Is Hereby Approved (Disapproved) and Permission
Granted (Refused) for the Construction, Reconstruction, or Alteration of a Building and/or Structure
As Set Forth Above.

Building Official: _____

Reason for Refusal of Permit _____

List all Setbacks:

Front _____ Back _____

Left Side _____ Right Side _____

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POOL PERMIT APPLICATION

TO BE COMPLETED BY APPLICANT (please print)

Permit # _____ Tax Map Number _____

Project Address _____ Mailing Address _____

Name of Owner(s) _____

Phone #'s (Home) _____ (Work) _____ (Cell) _____

e-mail: _____ Cost of Project: _____

Above Ground Length _____ Width _____ Depth _____

Fold up Ladder: Yes OR No

In ground Length _____ Width _____ Depth _____

Deck Size: Length _____ Width _____ Height _____

Floor Joist Size: _____ OC _____ Pole Depth _____ Pole Size _____

FENCING IS REQUIRED BY NYS LAW

Chain OR Wood Height _____

Size of Lot: Front _____ Rear _____ Depth _____

Zoning Requirements if any: Side Yard _____ Rear Yard _____

Name of Comp Insurance Company _____

Policy Number _____ Expires _____

Electric shall be inspected by what Agency? _____

An electric certificate must be submitted to Inspector.

SIGNATURE APPLICANT

INSPECTOR

TO BE COMPLETED BY TOWNSHIP

Building Application Fee _____ Date Paid _____ Received by _____

Bldg. Fee _____ Ck. # _____ Date Paid _____ Received by _____

Permit # _____ Permit Issue Date _____ Date Expires _____

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POOL INFORMATION SHEET

1. Copy of survey showing location of pool and size of lot showing number of feet from side, rear and front property lines.
2. Certificate of Workers Comp Insurance;
form C-105.2 or U-26.3 from Contractor;
or Affidavit of Insurance
3. POOL ALARMS IN COMPLIANCE WITH REFERENCE
STANDARD ASTM F2208 MUST BE INSTALLED.
CANNOT USE EXTENSION CORDS

MUST BE PERMANENT WIRING, AND INSPECTED BY AN
ELECTRICAL INSPECTOR, CONTACT AN ELECTRICIAN.

Fill out application completely.

Without above items your application cannot be processed.

THIS PAGE MUST BE COMPLETED IN FULL

Tax Map # _____ Owners Name _____

Project Address _____ Building Permit # _____

Exterior Wall Material:

wood brick aluminum/vinyl composition concrete stucco stone

	<u>New</u>	<u>Existing</u>
Number of Full Baths	_____	_____
Number of Half Baths	_____	_____
Number of Bedrooms	_____	_____
Fireplace <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____

Heat Type:

No central Forced Air Hot water/steam electric

Fuel Type:

none gas electric oil wood solar coal geothermal
 propane

Central Air: Yes No

Basement Type:

Pier/Slab Crawl Partial Full _____

Enclosed Porch/Sunroom:

Heated Unheated _____

Garage/Pole Barn:

Electricity Yes No _____

Floor Material

Dirt Concrete Other _____

Deck: covered uncovered

Dimensions: _____

Name: _____ Tax Map # _____