

BUILDING PERMIT TELEPHONE NUMBERS

Town of Oswego Helpful Phone Numbers

VICTORIA M. MULLEN – TOWN SUPERVISOR	343-2424
WAYNE NEWTON - BUILDING CODE ENFORCEMENT ZONING ENFORCEMENT	343-0485
JUDY WATSON – PLANNING BOARD CHAIR	342-4219
GREG AULETA – ZONING BOARD OF APPEALS CHAIR	532-4406
THERESA COOPER – TOWN CLERK	343-2586
RICHARD HOGAN – CHIEF ASSESSOR	343-1871

Other Helpful Phone Numbers

COUNTY HEALTH DEPT – RE: SEPTIC	349-3557
COUNTY CLERK – RE: DEEDS	349-8621
COUNTY HIGHWAY – RE: COUNTY & DRIVEWAYS	349-8331
COUNTY PLANNING DEPARTMENT	349-8292
TOWN HIGHWAY – MARK WILCOX RE: TOWN ROADS & DRIVEWAYS	343-0937
ELECTRIC SIGN OFF – Commonwealth (Fay Hemming) (Christopher Emmons)	676-3997 564-3066
Atlantic Inland (Ronald Hawe) (Ron Burton) (Mark Greer)	343-0101 676-4696 564-7127
NYS DEPARTMENT OF ENVIRONMENTAL CONSERVATION Regional Office (Syracuse)	426-7400
OCWA	342-6124
ASBETOS SURVEY'S ENVIROLOGIC LAKELAND ENVIRONMENTAL INC	455-2714 607-299-4818 Fax 866-636-2528
QES CHURCHIL	428-1959
JWJ INDUSTRIES INC. Seabird Environmental	343-7520
EMMA Environmental, Inc. 3979 Co Rt. 57	529-5536 Fax 315-343-0420

BUILDING PERMIT FEES
Effective 2011

Building permit application _____	\$10.00
One / Two family dwellings & additions _____	\$.15/sq.ft.
Multiple dwellings & additions _____	\$.20/sq.ft.
Commercial /Industrial Structures & additions _____	\$.25/sq.ft.
Alterations & Repair work up to \$2500. minimum fee _____	\$25.00
One percent (1%) fee for work over \$2500.	
Renovation Fee _____	\$100.00
Regulatory Compliant Fee _____	\$100.00
Inspection for compliance pre 1-1-84 _____	\$25.00
 Manufactured Homes & Mobile Homes	
Not on a basement _____	\$90.00
With a basement _____	\$125.00
 Accessory Building Sheds/Pole barns/unattached garages/decks	
Up to 144 sq. ft. _____	\$40.00
145 sq. ft. and up an additional _____	\$.08 sq. ft.
Swimming Pool _____	\$35.00
Public Hearing – Planning and / or Zoning _____	\$200.00
Demolition Permit _____	\$35.00
Wood Stove/Chimney installation/inspection _____	\$35.00
Fence Permit _____	\$30.00
Fire Works Display _____	\$25.00
Commercial Truss Construction _____	\$50.00
Wind Conversion Systems windmills) _____	\$1.00/pr. Ft.

Including blades

Be it further resolved that Building Permits expire one-year (1) after the date of issue. Be it further resolved that building permits may be renewed one time only, for a fee equal to 50 % of the original fee, provided renewal occurs within 60 days of expiration.

By order of the Oswego Town Board

amended 04/2011

Name: _____ Tax Map # _____ Updated 07/2011

Construction or Alterations of Buildings What's Legal, What's Not

Use of Architect's or Professional Engineer's Stamp/Seal

New York State law requires that all plans, drawing and specifications relating to the construction or alteration of buildings or structures which must be filed with a local building official must be stamped with the seal of an architect or professional engineer (Article 147, Section 7307).

Exceptions Not Requiring an Architect's or Professional Engineer's Stamp or Seal

The following exceptions **do not** require the stamp or seal of a licensed, registered architect or professional engineer (Article 147, Section 7307(5)):

- * Farm buildings and other buildings used solely and directly for agricultural purposes;
- * Single family residential buildings 1500 square feet or less, not including garages, carports, porches, cellars, or uninhabitable basements or attics;
- * Alterations, costing \$10,000 or less within NYC and \$20,000 or less outside of NYC, if these alterations do not involve changes affecting the structural safety or public safety of the building or structure.

Town of Oswego

2320 County Route 7 Oswego, NY 13126
Zoning, Building, Fire Inspections, Code Enforcement
Phone: (315) 343-0485 Fax: (315) 343-4414

APPLICATION _____

COMPUTATION OF BUILDING PERMIT CHARGE

TAX MAP # _____

NAME _____

ADDRESS _____

PHONE # _____

SQUARE FOOTAGE _____

COMPUTATION:

TOTAL COST OF BUILDING PERMIT \$ _____
(Rounded to the nearest nickel)

Town of Oswego

2320 County Route 7 Oswego, NY 13126
Wayne Newton, Zoning, Building, Fire Inspections, Code Enforcement
Phone: (315) 343-0485 Fax: (315) 343-4414

SHED PERMIT APPLICATION

The Application of _____

List All Setbacks: Front _____ Back _____

Left Side _____ Right Side _____

A SURVEY MAP MUST BE SUBMITTED WITH THE LOCATION OF THE SHED INDICATED

PLEASE SKETCH PLAN BELOW

Town of Oswego
2320 County Route 7 Oswego, NY 13126
Wayne Newton, Zoning, Building, Fire Inspections, Code Enforcement
Phone: (315) 343-0485 Fax: (315) 343-4414

SHED PERMIT APPLICATION

TO BE COMPLETED BY APPLICANT...(please print or type)

Permit # _____ Tax Map # _____

Project Address _____ Mailing Address _____

Name of Owner(s) _____

Phone #'s (Home) _____ (Work) _____ (Cell) _____

email: _____ Cost of Project: _____

Length _____ Width _____ Height _____

Total Square Footage _____

CONSTRUCTION: Wood OR Metal

WALLS _____ OC _____

FOOTINGS _____ Blocks _____ Depth _____

FLOOR: Concrete OR Wood OR Dirt

SIZE OF LOT: Front _____ Rear _____ Depth _____

NAME OF COMP.INSURANCE COMPANY _____

POLICY # _____ Expiration Date _____

Electrical shall be inspected by what agency? _____

An Electric Certificate must be submitted to Inspector.

SIGNATURE OF APPLICANT INSPECTOR

Permit Notes

TO BE COMPLETED BY TOWNSHIP

Bldg Application Fee _____ Date Paid _____ Received by _____

Bldg Fee _____ Date Paid _____ Received by _____

Permit # _____ Permit Issue Date _____ Date Expires _____

THIS PAGE MUST BE COMPLETED IN FULL

Tax Map # _____ Owners Name _____

Project Address _____ Building Permit # _____

Exterior Wall Material:

wood brick aluminum/vinyl composition concrete stucco stone

	<u>New</u>	<u>Existing</u>
Number of Full Baths	_____	_____
Number of Half Baths	_____	_____
Number of Bedrooms	_____	_____
Fireplace <input type="checkbox"/> Yes <input type="checkbox"/> No	_____	_____

Heat Type:

No central Forced Air Hot water/steam electric

Fuel Type:

none gas electric oil wood solar coal geothermal
 propane

Central Air: Yes No

Basement Type:

Pier/Slab Crawl Partial Full _____

Enclosed Porch/Sunroom:

Heated Unheated _____

Garage/Pole Barn:

Electricity Yes No _____

Floor Material

Dirt Concrete Other _____

Deck: covered uncovered

Dimensions: _____

Name: _____ Tax Map # _____