

Planning Board

Town of Oswego Planning Board Minutes May 18, 2015

Chair: Richard Kaulfuss
Vice-Chair: Francis Dellamano
Members: Barry Pritchard, Gary Richardson, Noreen Ruttan, Judy Sabin-Watson
Attorney to the Board: Stephen C. Greene, Jr.
Secretary: Debra Hogan

The meeting was called to order at 7:05 p.m. by Chairman Richard Kaulfuss.

Board Attendance:

Richard Kaulfuss, Francis Dellamano, Lee Phillips, Barry Pritchard, Gary Richardson, Judy Sabin-Watson, Attorney Stephen Greene, Jr.

Excused:

Noreen Ruttan

Others Present:

Town Supervisor Victoria Mullen
Town Board member Greg Herrmann

Approval of April 20, 2015 minutes:

Motion by Judy Sabin-Watson, second by Richard Kaulfuss to accept the minutes as written. All ayes. Carried.

Old Business:

Chairman Kaulfuss stated he had not heard of any plans to contest the Dollar General.

New Business:

Chairman Kaulfuss announced he had received a letter of resignation from board member Gary Richardson who will be moving away in the future.

Chairman Kaulfuss stated there is a need to have changes in the zoning ordinance regarding signs. Any sign that is part of a site plan review should come before Planning Board as part of the review process. After discussion it was suggested that a request be made to the Town Board to form a committee to review the sign ordinance as some of it is unclear.

On motion by Judy Sabin-Watson, seconded by Lee Phillips to request the Town Board appoint a committee for the purpose of studying the zoning law in reference to signs and the sign approval process. Request members of both Planning Board and Zoning Board of Appeals to be involved. Approved 6 ayes, Kaulfuss, Dellamano, Phillips, Pritchard, Richardson, Sabin-Watson. 0 nays.

Chairman Kaulfuss reviewed information from training received at the Local Government Conference. He stated that we currently follow many of the suggestions made for conducting open meetings and public hearings. He also stated that the role of the Planning Board is to review the application before them. Discussion should focus on the submitted application itself, and not on the applicant, which is not permitted.

Chairman Kaulfuss suggested a report be made to the Town Board summarizing the traffic concerns of area residents in the future Dollar General location. After discussion it was decided that it is the residents' responsibility to act on those concerns.

Chairman Kaulfuss distributed information regarding an upcoming training session for Zoning for Solar Energy. It will be held on May 28, 2015 from 1 – 3 p.m. in Syracuse.

Discussion relating to scheduling of Public Hearings. It is the position of the Planning Board that the Planning Board be responsible to set the public hearings and to require a preliminary review before the public hearing.

An updated Planning Board Checklist form was distributed for review.

Attorney Greene Jr. requested to be excused from next month's meeting. Attorney Greene Sr. will be available as an alternate.

Motion to adjourn by Lee Phillips, seconded by Barry Pritchard. All ayes, carried. Meeting adjourned at 7:52 p.m.

Respectfully submitted,

Debra Hogan
Secretary