

# Planning Board

## Town of Oswego Planning Board Minutes January 16, 2017

**Chair:** Judy Sabin-Watson

**Vice-Chair:** Francis Dellamano

**Members:** Ernie Mears, Michael Nupuf, Lee Phillips, Barry Pritchard, Robert H. Smith

**Attorney to the Board:** Stephen C. Greene, Jr.

**Secretary:** Debra Hogan

The meeting was called to order at 7:00 p.m. by Chair Judy Sabin-Watson.

### **Board Attendance:**

Judy Sabin-Watson, Francis Dellamano, Ernie Mears, Michael Nupuf, Lee Phillips, Alternate Robert H. Smith

### **Excused:**

Barry Pritchard  
Atty. Stephen Greene Jr.

### **Others Present:**

Town Supervisor Richard Kaulfuss

### **Approval of December 19, 2016 minutes:**

Motion by Michael Nupuf, second by Robert Smith to approve minutes. All eyes. Carried.

### **Organizational:**

Judy Sabin-Watson and Francis Dellamano will remain in the positions of Chair and Vice-Chair. Noreen Ruttan has submitted a letter of resignation and Robert Smith will fill that vacancy.

### **Public Comment:**

Supervisor Kaulfuss distributed copies of 2016 building permit list and 2016 Complaints and Violations list. He also distributed copies of a contract between the county and town for the Comprehensive Plan along with a sample Memo of Understanding between developers and the town, which he discussed. He informed the board of a sewer study grant that the town has received for the Rt. 104 corridor, and shared Clean Energy Communities information.

### **Old Business:**

Comprehensive Plan meetings were scheduled for Wednesday evenings at 7:00 p.m. on Jan. 25<sup>th</sup>, Feb. 22<sup>nd</sup>, and Mar. 22<sup>nd</sup>.

**New Business:**

The board needs to look for a new alternate member and a secretary, as Debbie Hogan will be retiring in the spring.

**Open Board Discussion:**

The board would like to meet with the Town Engineer regarding the sewer study. A meeting will be set up.

**Adjournment:**

Motion to adjourn by Lee Phillips, seconded by Michael Nupuf. Meeting adjourned 8:10 p.m.

Respectfully submitted,

Debra A. Hogan  
Secretary