

**Town of Oswego
Town Board Meeting
January 3, 2017**

The organizational meeting of the Town Board was held on January 3, 2017 at town hall. Supervisor Kaulfuss opened the meeting at 6:00 PM with the Pledge of Allegiance.

Present:

Supervisor	Richard Kaulfuss
Councilor	Tim DeSacia
Councilor	Greg Herrmann
Councilor	Margaret Mahaney
Councilor	Richard Tesoriero
Attorney	

Others Present:

Assessor	Richard Hogan
Highway Superintendent	David Sterio
Deputy Clerk	Julie DeSacia

Public Comment: None

Old Business:

Article 78 for Lakeside Commons has been submitted.
Snow and Ice Control Policy was submitted by David Sterio for the boards review. No action taken.

Resolution 2017-1 Approval of Minutes

On motion by Councilor DeSacia, second Councilor Tesoriero the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays.
Resolved the Oswego Town Board approves the minutes from the December 13 and 27, 2016 meeting.

Resolution 2017-2 Audit of Claims

On motion by Councilor Herrmann, second Councilor DeSacia, the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Mahaney, Kaulfuss, Tesoriero, 0 Nays.
Resolved the Oswego Town Board approves the bills on Abstract 1 as follows:

General Fund	\$63,960.76	v1-v46
Highway Fund	\$ 1,178.08	v1-v5
Lighting Districts	\$ 198.32	v2
Sleepy Hollow Sewer District	\$ 1,950.00	v1

January 3, 2017

Resolution 2017-3 Appointment List

On motion by Councilor Tesoriero, second Councilor Mahaney the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays.

Resolved the Oswego Town Board approves the appointment list found in **Attachment A**. Be it further resolved that these appointments shall run at the pleasure of the Town Board and Supervisor.

Resolution 2017-4 Salary List

On motion by Councilor Mahaney, second Councilor Hermann the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays.

Resolved the Oswego Town Board approves the salary list for elected and appointed officials for 2017 Kaulfuss Kaulfuss as identified in **Attachment B**.

Resolution 2017-5 Payroll Schedule

On motion by Councilor DeSacia, second Councilor Mahaney the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays

Resolved the Oswego Town Board approves the 2017 Payroll Schedule identified as **Attachment C**.

Resolution 2017-6 Holiday Calendar

On motion by Councilor Hermann, second Councilor DeSacia the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays

Resolved the Oswego Town Board approves the 2016 Holiday Calendar identified as **Attachment D**.

Resolution 2017-7 Code of Ethics

On motion by Councilor Mahaney, second Councilor Tesoriero the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays

Resolved the Oswego Town Board adopts the Code of Ethics as identified in **Attachment E**

Resolution 2017-8 Rules of Order

On motion by Councilor Tesoriero, second Councilor Hermann the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays

Resolved the Oswego Town Board adopts the Rules of Order of the Town Board of the Town of Oswego as identified in **Attachment F**.

Resolution 2017-9 Voucher Calendar

On motion by Councilor Mahaney, second Councilor DeSacia the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays

Resolved the Oswego Town Board adopts the 2017 Voucher Calendar as identified in **Attachment G**.

January 3, 2017

Resolution 2017-10 Town Board Meeting Schedule

On motion by Councilor Tesoriero, second Councilor Herrmann the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays
Resolved the Oswego Town Board approves the monthly Town Board and Workshop Meeting schedule as identified in **Attachment H**.

Resolution 2017-11 Official Newspaper

On motion by Councilor Tesoriero, second Councilor Herrmann the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss Mahaney, Tesoriero, 0 Nays.
Resolved the Oswego Town Board designates the Palladium Times as the official Town newspaper.

Resolution 2017-12 Official Bank

On motion by Councilor DeSacia, second Councilor Tesoriero the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays.
Resolved the Oswego Town Board designates Community Bank, N.A. as the Town's depository for 2016.

Resolution 2017-13 Supervisor's Duties

On motion by Councilor Herrmann, second Councilor DeSacia the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays.
Resolved the Oswego Town Board imposes on the Supervisor powers and duties of administration and supervision of the town or special improvement district functions to be performed on behalf of the board.

Resolution 2017-14 Sleepy Hollow Sewer District

On motion by Councilor Mahaney, second Councilor DeSacia the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays
Resolved the Oswego Town Board contracts with CamdenWastewater for the operation and maintenance of the Sleepy Hollow Sewage Treatment Plant.

Resolution 2017-15 Petty Cash Funds

On motion by Councilor Tesoriero, second Councilor Mahaney the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays
Resolved the Oswego Town Board establishes a Highway Superintendent and Town Clerk Petty Cash funds of \$100.00 each; Town Justices' Petty Cash fund of \$100.00 each per justice; and a Supervisor's Petty Cash fund of \$200.00.

January 3, 2017

Resolution 2017-16 Pre-paid Claims

On motion by Councilor Hermann, second Councilor DeSacia the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays

Resolved the Oswego Town Board authorizes the Supervisor to pay in advance the audit of claims for public utility services such as gas, electric, water, sewer, fuel oil, telephone services, as well as postage, freight, express charges, NYS retirement and employee health insurance. Claims for these payments shall be presented at the next regular meeting for audit.

Resolution 2017-17 Ethics Committee

On motion by Councilor Tesoriero, second Councilor Mahaney the following resolution was adopted 5 Ayes, DeSacia, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays

Resolved the Oswego Town Board appoints Catherin K. Mears, JoEllen Smith and Joseph Oleyourryk to the Ethics Committee. Be it further resolved these appointments shall run until December 31, 2017.

Motion by Councilor Tesoriero, second Councilor Supervisor Kaulfuss to close the meeting at 6:50 PM.

Respectfully submitted

Nikki Fowler
Oswego Town Clerk

Attachments A-H