

# TOWN OF OSWEGO

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Supervisor Richard E. Kaulfuss

Town Board Members: Greg Herrmann, Margaret Mahaney, Victoria Mullen, Richard Tesoriero  
Attorney to the Board: Kevin C. Caraccioli

## AGENDA

Oswego Town Hall

January 2, 2018

6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Town Clerk Report
5. Highway Superintendent Report
6. Supervisor Report
7. Public Comment
8. Old Business
9. New Business

- a) **Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board approves the minutes from the December 12, 2017 Town Board meeting.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- b) **Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board approves the appointments found in **Attachment A**. Be it further resolved that these appointments shall run until December 31, 2018, or as indicated.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- c) **Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board approves the schedule of salaries for elected and appointed officials for 2018 found in **Attachment B**.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- d) **Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board approves the 2018 Payroll Schedule identified as **Attachment C**.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- e) **Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board approves the 2018 Town Holiday Calendar identified as **Attachment D**.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- f) **Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board adopts the Code of Ethics as in **Attachment E**.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_

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- g) Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board adopts the Rules of Order of the Town Board of the Town of Oswego as found in **Attachment F**.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- h) Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board adopts the 2017 Voucher Calendar as listed in **Attachment G**.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- i) Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board approves the monthly Town Board Meetings and Workshops 2017 Schedule identified as **Attachment H**.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- j) Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board designates the Palladium Times as the official Town newspaper.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- k) Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board designates Community Bank, N.A. as the Town's depository for 2018.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- l) Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board imposes on the Supervisor powers and duties of administration and supervision of the town or special improvement district functions to be performed on behalf of the Board.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- m) Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board contracts with The Camden Group for the operation and maintenance of the Sleepy Hollow Sewage Treatment Plant.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- n) Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board establishes a Highway Superintendent and Town Clerk Petty Cash Funds of \$100 each; a Town Justices' Petty Cash fund of \$100 each justice; and a Supervisor's Petty Cash fund of \$200. The Oswego Town Board also establishes The Oswego Town Tax Collector's change drawer in the amount of \$250.  
  
Moved by \_\_\_\_\_ Second \_\_\_\_\_
- o) Resolution #2018-\_\_\_\_\_** Be it resolved the Oswego Town Board authorizes the Supervisor to pay in advance the audit of claims for public utilities services such as gas, electric, water, sewer, fuel oil, and telephone services as well as postage, freight, express charges, New York State retirement, and employee health insurance. Claims for these payments shall be presented at the next regular meeting for audit.  
Moved by \_\_\_\_\_ Second \_\_\_\_\_

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**p) Resolution #2018-\_\_\_\_\_** Be it resolved that the Oswego Town Board establishes the following Official Undertaking of Municipal Officers.

WHEREAS, various sections of the state Town Law and Public Officers Law require that certain municipal officials execute an Official Undertaking and;

WHEREAS, it is required by law that the Town Board approve the Official Undertaking as to its form and manner of execution and the sufficiency of the insurance, and

WHEREAS, we, the Town Board of the Town of Oswego hereby require the Supervisor, Richard Kaulfuss; Town Councilors Greg Herrmann, and Victoria Mullen; Town Justices, Michael Sterio, and Donald H. Dodd; to execute said Official Undertaking as required by said law;

NOW, THEREFORE BE IT RESOLVED that we, the Town Board of the Town of Oswego approve the document entitled "Town of Oswego Official Undertaking of Municipal Officers" as to its form and manner of execution and the sufficiency of the insurance and

BE IT FURTHER RESOLVED, THAT SAID Official Undertaking containing the notarized signatures of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the Insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

Moved by \_\_\_\_\_ Second \_\_\_\_\_

**q) Executive Session (if needed)**

**r) Adjournment**