

VOUCHER CALENDAR 2018

Vouchers should be submitted before or on the scheduled dates below to the *Supervisor's* office.

| Submit by: | | TBM |
|--------------------|---------------------------------|--------|
| February 08, 2018 | payment to be made the week of | Feb 13 |
| March 08, 2018 | payment to be made the week of | Mar 13 |
| April 05, 2018 | payment to be made the week of | Apr 10 |
| May 03, 2018 | payment to be made the week of | May 08 |
| June 07, 2018 | payment to be made the week of | Jun 12 |
| July 05, 2018 | payment to be made the week of | Jul 10 |
| August 02, 2018 | payment to be made the week of | Aug 14 |
| September 06, 2018 | payment to be made the week of | Sep 11 |
| October 04, 2018 | payment to be made the week of | Oct 09 |
| November 08, 2018 | payment to be made the week of | Nov 13 |
| December 06, 2018 | payment to be made the week of | Dec 11 |
| December 18, 2018 | Final payment for the year 2017 | Dec 27 |

The Town Board will review vouchers at the Town Board meeting. Payment will be made on all ***approved*** vouchers.

- The Town of Oswego will ***not*** pay any finance or late charges that conflict with this payment schedule.
- Please note all municipalities are tax exempt for State and Local Taxes. The State requires all tax-exempt organizations to file a form ST-119.1 with all vendors, yet does ***not*** require local government agencies to file any such forms. NYS is trying to correct the use of these forms. If you have any questions or need further assistance you can contact the NYS Department of Taxation and Finance at 1-800-462-8100, please select # 3, when prompted, if you have a touch-tone phone.