

**Town of Oswego
Town Board Meeting
March 13, 2018**

The meeting of the Town Board was held on March 13, 2018 at town hall. Supervisor Kaulfuss opened the meeting at 6:00 PM with the Pledge of Allegiance.

Present:

Supervisor	Richard Kaulfuss
Councilor	Greg Herrmann
Councilor	Margaret Mahaney
Councilor	Victoria Mullen (Excused)
Councilor	Richard Tesoriero
Attorney	Kevin C. Caraccioli

Others Present:

Highway Superintendent	David Sterio
Terry Wilbur	Legislator
Tim Stahl	Legislator
Rick Hogan	Assessor

Public Comment: None

Reports of the Town Supervisor, Highway Superintendent and Town Clerk can be accessed at www.townofoswego.com

Old Business:

- * Ontario Heights pumping station --While looking over Assets and Inventory of the Town it appears the pump station is still on college property. There should be a transfer of ownership. There is also a water tower listed as town property
- *Sleepy Hollow Sewer Treatment Plant
- *Update on County Mitigation – The County has what they need from the town
- *Great Lakes Water Levels

New Business:

The following Town policies, approved at the May 2017 Town Board meeting will be reviewed at Town Board workshop : Investment; Procurement; Workplace Violence; Facility Use of Town Hall Meeting room and Facility Use of Community Center.

Resolution 2018-37 Approval of Minutes

On motion by Councilor Tesoriero, second Councilor Herrmann the following resolution was adopted 4 Ayes. Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town Board approves the minutes from the February 13, 2018 board meeting.

March 13, 2018

Resolution 2018-38 Approval of Abstract

On motion by Councilor Mahaney, second Councilor Herrmann the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney Tesoriero, 0 Nays. Resolved the Oswego Town Board approves the invoices on Abstract #3 as follows: (NOTE: The amount for the Highway Fund was not correct on the agenda. The vouchers were duplicated while importing the prepaids)

General Fund	V 77 - 104	\$29,727.19
Highway Fund	V 34-50	\$32,709.13
Special Districts	V 13-20	\$8,729.20
Trust & Agency	V 19	\$429.00

Resolution 2018-39 Board of Assessment Review Appointment

On motion by Councilor Tesoriero, second Councilor Mahaney the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town Board hereby re-appoints Paula Weigelt to the Board of Assessment Review for a term to begin September 2017. The pay rate is \$141.40 per meeting, no other benefits are offered.

Resolution 2018-40 Use of Town Hall by Board of Elections

On motion by Supervisor Kaulfuss, second Councilor Herrmann the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town Board does hereby approve and direct the Supervisor to sign the agreement between Oswego County Board of Elections and the Town of Oswego to use the Town Hall for the purpose of conducting elections June 26, 2018, September 13, and November 6, 2018.

Resolution 2018-41 Generator Preventive Maintenance Service Agreement

On motion by Councilor Tesoriero, second Councilor Herrmann the following resolution was adopted 4 Ayes, Herrmann Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town Board does hereby approve and direct the Supervisor to sign the agreement between DM Shaver Inc. and the Town of Oswego for Generator Preventive Maintenance Service Agreement (April 1, 2018 to March 31, 2019) for an annual fee of \$1390 that was budgeted in the 2018 Budget under line items A1620.4 and SS2-8120.4.

Resolution 2018-42 Justice Dodd Financial Audit

On motion by Supervisor Kaulfuss, second Councilor Mahaney the following resolution was adopted 4 Ayes, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town Board does hereby approve Justice Dodd's financial audit report for the year 2017.

March 13, 2018

Resolution 2018-43 Justice Sterio Financial Audit

On motion by Supervisor Kaulfuss, second Councilor Herrmann the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town Board does hereby approve Justice Sterio's financial audit report for the year 2017.

Resolution 2018-44 Rathburn Rd/Rice Creek Bid

On motion by Councilor Herrmann, second Councilor Mahaney the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town Board approves of the Rathburn Road over Rice Creek replacement project to be sent out to bid'

Resolution 2018-45 CHIPS Budget Modification

On motion by Councilor Tesoriero, second Councilor Herrmann the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved, the Town Board does hereby approve the budget modification to reflect un-used allocated CHIP funds from 2017 to the 2018 Budget line item DA 3501 and DA 5112.4 to \$12, 942.36.

Resolution 2018-46 Highway Department Policy

On motion by Councilor Tesoriero, second Councilor Mahaney the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town does hereby adopt the Highway Department Equipment, Tool, and Material Policy.

Resolution 2018-47 Town Policies

On motion by Councilor Herrmann, second Councilor Mahaney the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town Board approves the Computer Use Policy; the Insurance, Indemnification and Safety Agreement; and the Fund Balance Policy and the Travel Policy which were reviewed at the February Town Board Workshop.

Resolution 2018-48 Standard Work Day Resolution

On motion by Councilor Tesoriero, second Councilor Herrmann the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Be it Resolved, the Town Board does hereby establishes the following as standard work days for elected and appointed officials as will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body. All full time positions will be eight (8) hours and all part time positions will be six (6) hours.

Resolution 2018-49 Financial Audits

On motion by Supervisor Kaulfuss, second Councilor Tesoriero the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town Board hereby approves the Financial Record Audits of 2017 for the Town Clerk, Tax Collector, and Bookkeeper.

March 13, 2018

Resolution 2018-50 Loan from DA Fund to General Fund

On motion by Supervisor Kaulfuss, second Councilor Herrmann the following resolution was adopted 4 Ayes, Herrmann, Kaulfuss, Mahaney, Tesoriero, 0 Nays. Resolved the Oswego Town Board approves the following:

Whereas, General Municipal Law Sec 9 A allows for the temporary advance moneys held in any other fund of the e municipal corporation,

And Whereas, Moneys temporarily advanced pursuant to this section shall be repaid to the fund from which they were advanced as soon as available but in no event later than the close of the fiscal year in which the advance was made,

Be it Resolved, the Town Board of the Town of Oswego does authorize a loan not to exceed \$35,000.00 from the Highway Fund (DA) to the General Fund. This temporary loan is in anticipation of Sales Tax Revenues to be received and in recognition that the General Fund has for several years covered the Fund Balance deficit within the Highway Fund.

On Motion by Councilor Tesoriero, second Councilor Herrmann to close the meeting at 6:35PM.
Motion passed unanimously.

Respectfully submitted,

Nikki Fowler
Oswego Town Clerk