

TOWN OF OSWEGO

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Phone (315) 343-2424 Fax (315) 343-4414

Supervisor Richard E. Kaulfuss

Town Board Members: Jon Fowler, Greg Herrmann, Victoria Mullen, Richard Tesoriero

Attorney to the Board: Kevin C. Caraccioli

AGENDA

Oswego Town Hall

January 14, 2020

6:00pm

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Town Clerk Report
5. Highway Superintendent Report
6. Supervisor Report
7. Public Comment
8. Old Business 2019 Fiscal Status
 REDI & REDC updates
9. New Business
10. Organizational Agenda

a) **Resolution #2020-**_____ Be it resolved the Oswego Town Board approves the minutes from the December 10, 2019 and December 30,2019 Town Board meetings.

Moved by _____ Second _____

b) **Resolution #2020-**_____ Be it resolved the Oswego Town Board approves the appointments found in **Attachment A**. Be it further resolved that these appointments shall run until December 31, 2020, or as indicated.

Moved by _____ Second _____

c) **Resolution #2020-**_____ Be it resolved the Oswego Town Board approves the schedule of salaries for elected and appointed officials for 2020 found in **Attachment B**.

Moved by _____ Second _____

d) **Resolution #2020-**_____ Be it resolved the Oswego Town Board approves the 2020 Payroll Schedule identified as **Attachment C**.

Moved by _____ Second _____

e) **Resolution #2020-**_____ Be it resolved the Oswego Town Board approves the 2020 Town Holiday Calendar identified as **Attachment D**.

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Moved by _____ Second _____

f) Resolution #2020-_____ Be it resolved the Oswego Town Board adopts the Code of Ethics as in **Attachment E**.

Moved by _____ Second _____

g) Resolution #2020-_____ Be it resolved the Oswego Town Board adopts the Rules of Order of the Town Board of the Town of Oswego as found in **Attachment F**.

Moved by _____ Second _____

h) Resolution #2020-_____ Be it resolved the Oswego Town Board adopts the 2020 Voucher Calendar as listed in **Attachment G**.

i)

Moved by _____ Second _____

j) Resolution #2020-_____ Be it resolved the Oswego Town Board approves the monthly Town Board Meetings and Workshops 2019 Schedule identified as **Attachment H**.

Moved by _____ Second _____

k) Resolution #2020-_____ Be it resolved the Oswego Town Board designates the Palladium Times as the official Town newspaper.

Moved by _____ Second _____

l) Resolution #2020-_____ Be it resolved the Oswego Town Board designates Community Bank, N.A. as the Town's depository for 2020.

Moved by _____ Second _____

m) Resolution #2020-_____ Be it resolved the Oswego Town Board imposes on the supervisor the powers and duties of administration and supervision of the Town and Special Improvement Districts' functions to be performed on behalf of the Board.

Moved by _____ Second _____

n) Resolution #2020-_____ Be it resolved the Oswego Town Board contracts with the Camden Group for the operation and maintenance of the Sleepy Hollow Sewage Treatment Plant until Dec. 31, 2020.

Moved by _____ Second _____

o) Resolution #2020-_____ Be it resolved that the Oswego Town Board contracts with BCA Architects & Engineers of Watertown NY to act as the Town's engineers until Dec. 31, 2020.

Moved by _____ Second _____

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p) Resolution #2020-_____ Be it resolved the Oswego Town Board establishes a Highway Superintendent Petty Cash Fund and Town Clerk Petty Cash Fund of \$100 each; a Town Justices' Petty Cash Fund of \$100 for each justice; and a Supervisor's Petty Cash Fund of \$200. The Oswego Town Board also establishes The Oswego Town Tax Collector's change drawer in the amount of \$250.

Moved by _____ Second _____

q) Resolution #2020-_____ Be it resolved the Oswego Town Board authorizes the Supervisor to pay in advance the audit of claims for public utilities services such as gas, electric, water, sewer, fuel oil, and telephone services as well as postage, freight, express charges, New York State retirement, and employee health insurance. Claims for these payments shall be presented at the next regular meeting for audit.

Moved by _____ Second _____

r) Resolution #2020-_____ Be it resolved that the Oswego Town Board establishes the following Official Undertaking of Municipal Officers (**Pursuant to NYS Town Law § 25**)

WHEREAS, Richard Kaulfuss, of the Town of Oswego, County of Oswego, New York, has been elected to the office of Supervisor of the Town of Oswego; and

WHEREAS, Richard Tesoriero of the Town of Oswego, County of Oswego, New York has been elected to the office of Councilor; and

WHEREAS, Jonathan Fowler, of the Town of Oswego, County of Oswego, New York has been elected to the office of Councilor (additional signer); and

WHEREAS, Justice Donald Dodd, of the Town of Oswego, County of Oswego, New York, has been elected to the office of Town Justice; and

WHEREAS, Justice Michael Sterio, of the Town of Oswego, County of Oswego, New York, has been elected to the office of Town Justice; and

WHEREAS, Robert Malone of the Town of Oswego, County of Oswego, New York, has been elected to the office of Highway Superintendent; and

WHEREAS, Nikki Fowler, of the Town of Oswego, County of Oswego, New York, has been elected to the office of Town Clerk and appointed Tax Collector; and

WHEREAS, Carrie Iorizzo, of the Town of Oswego, County of Oswego, New York, has been appointed to the office of Deputy Town Clerk; and

NOW, THEREFORE, we as respective officers above, do hereby undertake with the Town of Oswego that we will faithfully perform and discharge the duties of our office and will

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promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Officers is further conditioned upon that he/she/they will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his/her/their hands as such Supervisor, Councilor, Town Clerk/Tax Collector, Deputy Town Clerk/Tax Collector, Councilor/Additional Signer, Town Justice (2) or Highway Superintendent.

The Town of Oswego does and shall maintain insurance coverage, presently with National Grange as the insurance company in the sum of \$50,000.00 for Crime Bond limits less a deductible of \$100.00 plus an additional \$500,000.00 for the Town Clerk/Tax Collector and her deputy, \$500,000.00 for the Town Supervisor, Deputy Supervisor and Councilors and \$100,000.00 for the Highway Superintendent to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder. Limits for the additional signers of elected personnel, which includes a Town Councilor, along with the Town Justices are covered under the basic Crime Bond Limits of \$50,000.00.

Moved by _____ Second _____

11) Regular Agenda

- a) Resolution #2020-_____ Be it resolved that the Oswego Town Board approves the invoices on Abstract #01 as follows:

General Fund	V 01 - 14	\$38,174.12
Highway Fund	V 01 - 07	\$15,515.60
Special Districts	V 01 - 04	\$ 2,980.61
Trust & Agency	V 01	\$ 379.00

Moved by _____ Second _____

- b) **Resolution #2020-_____** Be it resolved the Oswego Town Board approves the Monthly Participation Agreement with the Teamsters Council, effective 1/1/2020, which allows the continuation of Health Insurance for Highway Superintendent Robbie Malone at the rate, level and employee contribution rate as if provided to a current Teamsters Union member. Such expense is considered in keeping with current established rates for employee and spouse coverage for current Town of Oswego Health Care programs and maintains the previously established Oswego Town Board position of providing Employee and Spouse equivalent coverage to elected officials

Moved by _____ Second _____

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- c) **Resolution #2020-_____** Be it resolved the Oswego Town Board does hereby appoint Mr. David Sterio to the Town of Oswego's Planning Board effective February 01, 2020.

Moved by _____ Second _____

- d) **Resolution #2020-_____** Be it resolved that the Oswego Town Board does hereby approve the use of the Oswego Town Hall by the Oswego City School District on May 19th, 2020, for the use of School Board Elections and does authorize the Supervisor to sign the appropriate agreements.

Moved by _____ Second _____

- e) **Resolution #2020-_____** Be it resolved the Oswego Town Board does hereby approve the registration and travel for Code Enforcement Officer Don LaBarge to attend the Northern Adirondack Educational Conference March 2-5, 2020 in Lake Placid NY in the amount of \$325.

Moved by _____ Second _____

- f) **Resolution #2020-_____** Be it resolved that the Oswego Town Board does hereby approve the payment of fees and expenses related to work performed on the Town of Oswego Website and does authorize the Supervisor to issue appropriate payments not included in this month's abstract.

Moved by _____ Second _____

- g) Executive Session (if needed)

- h) Adjournment