

**Town of Oswego
Town Board Meeting
January 14, 2020**

The meeting of the Town Board was held on January 14, 2020 at town hall. Supervisor Kaulfuss opened the meeting at 6:00 PM with the Pledge of Allegiance.

Present:

Supervisor	Richard Kaulfuss
Councilor	Jonathan Fowler
Councilor	Greg Herrmann
Councilor	Victoria Mullen- Excused Absence
Councilor	Richard Tesoriero
Attorney	Kevin C. Caraccioli- Excused Absence

Others Present:

Assessor	Rick Hogan
Highway Superintendent	Robert Malone Jr.

Public Comment: None

Reports of the Town Supervisor, Highway Superintendent and Town Clerk can be accessed at www.townofoswego.com

Old Business:

2019 Fiscal Status
REDI & REDC Update-

Resolution 2020-01 Blanket Resolution

On motion by Supervisor Kaulfuss, second Councilor Tesoriero the following resolution was adopted 4 Ayes, Fowler, Herrmann, Kaulfuss, ~~Mullen~~, Tesoriero, 0 Nays. Resolved the Oswego Town Board adopts agenda items A-R under a single resolution.

- a) **Resolution #2020-02** Be it resolved the Oswego Town Board approves the minutes from the December 10, 2019 and December 30,2019 Town Board meetings.
- b) **Resolution #2020-03** Be it resolved the Oswego Town Board approves the appointments found in **Attachment A**. Be it further resolved that these appointments shall run until December 31, 2020, or as indicated.
- c) **Resolution #2020-04** Be it resolved the Oswego Town Board approves the schedule of salaries for elected and appointed officials for 2020 found in **Attachment B**.
- d) **Resolution #2020-05** Be it resolved the Oswego Town Board approves the 2020 Payroll Schedule identified as **Attachment C**.
- e) **Resolution #2020-06** Be it resolved the Oswego Town Board approves the 2020 Town Holiday Calendar identified as **Attachment D**.
- f) **Resolution #2020-07** Be it resolved the Oswego Town Board adopts the Code of Ethics as in **Attachment E**.
- g) **Resolution #2020-08** Be it resolved the Oswego Town Board adopts the Rules of Order of the Town Board of the Town of Oswego as found in **Attachment F**.

Organizational Meeting January 14, 2020

- h) **Resolution #2020-09** Be it resolved the Oswego Town Board adopts the 2020 Voucher Calendar as listed in **Attachment G**.
- i) **Resolution #2020-10** Be it resolved the Oswego Town Board approves the monthly Town Board Meetings and Workshops 2019 Schedule identified as **Attachment H**.
- j) **Resolution #2020-11** Be it resolved the Oswego Town Board designates the Palladium Times as the official Town newspaper.
- k) **Resolution #2020-12** Be it resolved the Oswego Town Board designates Community Bank, N.A. as the Town's depository for 2020.
- l) **Resolution #2020-13** Be it resolved the Oswego Town Board imposes on the supervisor the powers and duties of administration and supervision of the Town and Special Improvement Districts' functions to be performed on behalf of the Board.
- m) **Resolution #2020-14** _Be it resolved the Oswego Town Board contracts with the Camden Group for the operation and maintenance of the Sleepy Hollow Sewage Treatment Plant until Dec. 31, 2020.
- n) **Resolution #2020-15** _Be it resolved that the Oswego Town Board contracts with BCA Architects & Engineers of Watertown NY to act as the Town's engineers until Dec. 31, 2020.
- o) **Resolution #2020-16** Be it resolved the Oswego Town Board establishes a Highway Superintendent Petty Cash Fund and Town Clerk Petty Cash Fund of \$100 each; a Town Justices' Petty Cash Fund of \$100 for each justice; and a Supervisor's Petty Cash Fund of \$200. The Oswego Town Board also establishes The Oswego Town Tax Collector's change drawer in the amount of \$250.
- q) **Resolution #2020-17** Be it resolved the Oswego Town Board authorizes the Supervisor to pay in advance the audit of claims for public utilities services such as gas, electric, water, sewer, fuel oil, and telephone services as well as postage, freight, express charges, New York State retirement, and employee health insurance. Claims for these payments shall be presented at the next regular meeting for audit.
- r) **Resolution #2020-18** Be it resolved that the Oswego Town Board establishes the following Official Undertaking of Municipal Officers (**Pursuant to NYS Town Law § 25**)

WHEREAS, Richard Kaulfuss, of the Town of Oswego, County of Oswego, New York, has been elected to the office of Supervisor of the Town of Oswego; and

WHEREAS, Richard Tesoriero of the Town of Oswego, County of Oswego, New York has been elected to the office of Councilor; and

WHEREAS, Jonathan Fowler, of the Town of Oswego, County of Oswego, New York has been elected to the office of Councilor (additional signer); and

WHEREAS, Justice Donald Dodd, of the Town of Oswego, County of Oswego, New York, has been elected to the office of Town Justice; and

WHEREAS, Justice Michael Sterio, of the Town of Oswego, County of Oswego, New York, has been elected to the office of Town Justice; and

WHEREAS, Robert Malone of the Town of Oswego, County of Oswego, New York, has been elected to the office of Highway Superintendent; and

WHEREAS, Nikki Fowler, of the Town of Oswego, County of Oswego, New York, has been elected to the office of Town Clerk and appointed Tax Collector; and

WHEREAS, Carrie Iorizzo, of the Town of Oswego, County of Oswego, New York, has been appointed to the office of Deputy Town Clerk; and

NOW, THEREFORE, we as respective officers above, do hereby undertake with the Town of Oswego that we will faithfully perform and discharge the duties of our office and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Officers is further conditioned upon that he/she/they will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his/her/their hands as such Supervisor, Councilor, Town Clerk/Tax Collector, Deputy Town Clerk/Tax Collector, Councilor/Additional Signer, Town Justice (2) or Highway Superintendent.

The Town of Oswego does and shall maintain insurance coverage, presently with National Grange as the insurance company in the sum of \$50,000.00 for Crime Bond limits less a deductible of \$100.00 plus an additional \$500,000.00 for the Town Clerk/Tax Collector and her deputy, \$500,000.00 for the Town Supervisor, Deputy Supervisor and Councilors and \$100,000.00 for the Highway Superintendent to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder. Limits for the additional signers of elected personnel, which includes a Town Councilor, along with the Town Justices are covered under the basic Crime Bond Limits of \$50,000.00.

Regular Meeting Agenda January 14, 2020

Resolution #2020-19 Be it resolved that the Oswego Town Board approves the invoices on Abstract #01 as follows:

General Fund	V 01 - 14	\$38,174.12
Highway Fund	V 01 - 07	\$15,515.60
Special Districts	V 01 - 04	\$ 2,980.61
Trust & Agency	V 01	\$ 379.00

Moved by Councilor Herrmann, Second Supervisor Kaulfuss. Motion passed unanimously.

Resolution #2020-20 Be it resolved the Oswego Town Board approves the Monthly Participation Agreement with the Teamsters Council, effective 1/1/2020, which allows the continuation of Health Insurance for Highway Superintendent Robbie Malone at the rate, level and employee contribution rate as if provided to a current Teamsters Union member. Such expense is considered in keeping with current established rates for employee and spouse coverage for current Town of Oswego Health Care programs and maintains the previously established Oswego Town Board position of providing Employee and Spouse equivalent coverage to elected officials

Moved by Councilor Tesoriero, Second Supervisor Kaulfuss. Motion passed unanimously.

Resolution #2020-21 Be it resolved the Oswego Town Board does hereby appoint Mr. David Sterio to the Town of Oswego's Planning Board effective February 01, 2020.

Moved by Councilor Herrmann, Second Councilor J. Fowler. Motion passed unanimously.

Resolution #2020-22 Be it resolved that the Oswego Town Board does hereby approve the use of the Oswego Town Hall by the Oswego City School District on May 19th, 2020, for the use of School Board Elections and does authorize the Supervisor to sign the appropriate agreements.

Moved by Councilor Tesoriero, Second Councilor J. Fowler. Motion passed unanimously.

Resolution #2020-23 _Be it resolved the Oswego Town Board does hereby approve the registration and travel for Code Enforcement Officer Don LaBarge to attend the Northern Adirondack Educational Conference March 2-5, 2020 in Lake Placid NY in the amount of \$325.

Moved by Supervisor Kaulfuss, Second Councilor Tesoriero. Motion passed unanimously.

Resolution #2020-24 Be it resolved that the Oswego Town Board does hereby approve the payment of fees and expenses related to work performed on the Town of Oswego Website and does authorize the Supervisor to issue appropriate payments not included in this month's abstract.

Moved by Councilor Tesoriero, Second Councilor Herrmann. Motion passed unanimously.

Motion to adjourn at 6:18 made by Councilor Tesoriero, all in favor.

Respectfully Submitted,

Nikki Fowler,
Oswego Town Clerk

