

**Town of Oswego
Town Board Meeting
January 12, 2021**

The meeting of the Town Board was held January 12, 2021 at town hall. Supervisor Kaulfuss opened the Public Hearing at 6:00 PM with the Pledge of Allegiance.

Present:

Supervisor	Richard Kaulfuss
Councilor	Jonathan Fowler
Councilor	Greg Herrmann
Councilor	Victoria Mullen- Remote
Councilor	Richard Tesoriero
Attorney	Kevin C. Caraccioli-

Others Present:

Assessor	Richard Hogan
Highway Superintendent	Robert Malone Jr.

Reports of the Town Supervisor, Highway Superintendent and Town Clerk can be accessed at www.townofoswego.com

Resolution 2021-1 Be it resolved the Oswego Town Board approves a blanket resolution to approve the attached items A-R.

Moved by Councilor Tesoriero, Second Councilor Mullen. Motion carried unanimously.

- a) **Resolution #2021-**_____ Be it resolved the Oswego Town Board approves the minutes from the December 8, 2020 and December 29, 2020 Town Board meetings.
- b) **Resolution #2021-**_____ Be it resolved the Oswego Town Board approves the appointments found in **Attachment A**. Be it further resolved that these appointments shall run until December 31, 2021, or as indicated.
- c) **Resolution #2021-**_____ Be it resolved the Oswego Town Board approves the schedule of salaries for elected and appointed officials for 2021 found in **Attachment B**.
- d) **Resolution #2021-**_____ Be it resolved the Oswego Town Board approves the 2021 Payroll Schedule identified as **Attachment C**.
- e) **Resolution #2021-**_____ Be it resolved the Oswego Town Board approves the 2021 Town Holiday Calendar identified as **Attachment D**.
- f) **Resolution #2021-**_____ Be it resolved the Oswego Town Board adopts the Code of Ethics as in **Attachment E**.
- g) **Resolution #2021-**_____ Be it resolved the Oswego Town Board adopts the Rules of Order of the Town Board of the Town of Oswego as found in **Attachment F**.
- h) **Resolution #2021-**_____ Be it resolved the Oswego Town Board adopts the 2021 Voucher Calendar as listed in **Attachment G**.

- i) **Resolution #2021-_____** Be it resolved the Oswego Town Board approves the monthly Town Board Meetings and Workshops 2021 Schedule identified as **Attachment H**.
- j) **Resolution #2021-_____** Be it resolved the Oswego Town Board approved the appointments of the Planning Board, Zoning Board and Board of Assessment 2021 as listed in **Attachment I**.
- k) **Resolution #2021-_____** Be it resolved the Oswego Town Board designates the Palladium Times as the official Town newspaper.
- l) **Resolution #2021-_____** Be it resolved the Oswego Town Board designates Community Bank, N.A. as the Town's depository for 2021.
- m) **Resolution #2021-_____** Be it resolved the Oswego Town Board imposes on the supervisor the powers and duties of administration and supervision of the Town and Special Improvement Districts' functions to be performed on behalf of the Board. -
- n) **Resolution #2021-_____** Be it resolved the Oswego Town Board contracts with the Camden Group for the operation and maintenance of the Sleepy Hollow Sewage Treatment Plant until Dec. 31, 2021.
- o) **Resolution #2021-_____** Be it resolved that the Oswego Town Board contracts with BCA Architects & Engineers of Watertown NY to act as the Town's engineers until Dec. 31, 2021.
- p) **Resolution #2021-_____** Be it resolved the Oswego Town Board establishes a Highway Superintendent Petty Cash Fund and Town Clerk Petty Cash Fund of \$100 each; a Town Justices' Petty Cash Fund of \$100 for each justice; and a Supervisor's Petty Cash Fund of \$200. The Oswego Town Board also establishes The Oswego Town Tax Collector's drawer in the amount of \$250.
- q) **Resolution #2021-_____** Be it resolved the Oswego Town Board authorizes the Supervisor to pay in advance the audit of claims for public utilities services such as gas, electric, water, sewer, fuel oil, and telephone services as well as postage, freight, express charges, New York State retirement, and employee health insurance and employee payroll issues. Claims for these payments shall be presented at the next regular meeting for audit.
- r) **Resolution #2021-_____** Be it resolved that the Oswego Town Board establishes the attached Official Undertaking of Municipal Officers (**Pursuant to NYS Town Law § 25**)

Resolution #2021-2 Be it resolved that the Oswego Town Board approves the use of the Oswego Town Hall by the Oswego City School District on Tuesday May 18, 2021 for the use of School Board Elections and does authorize the Supervisor to sign the appropriate agreements.

Moved by Councilor Herrmann, Second Councilor Fowler. Motion carried unanimously.

Resolution 2021-3 Be it resolved the Oswego Town Board does hereby approve the registration for Code Enforcement Officer Don LaBarge to virtually attend the Northern Adirondack Educational Conference March 30-April 1 in the amount of tbd.

Moved by Supervisor Kaulfuss, Second Councilor Fowler. Motion carried unanimously.

Resolution 2021-4 Be it resolved the Oswego Town Board does hereby authorize Town Supervisor to sign a two-year renewal with Municipal Solutions. No Fees incurred until service provided.

Moved by Councilor Tesoriero, Second Councilor Fowler. Motion carried unanimously.

Motion by Councilor Tesoriero to adjourn the meeting at 6:13 Pm. Second Supervisor Kaulfuss. Motion carried unanimously.

Respectfully,
Nikki Fowler, Town Clerk