

**APPLICATION TO OSWEGO TOWN PLANNING BOARD**  
**TOWN OF OSWEGO**  
**2320 COUNTY ROUTE 7**  
**OSWEGO, NY 13126**  
**CODE ENFORCEMENT OFFICER 315-343-0485**

A. Purpose of Application

- Subdivision Review/Map Endorsement
  - Division of property into four (4) or more lots, plots, sites or other division of land each being fewer than five (5) acres.
  - Division of property into two (2) or more lots where one (1) or more such lot lacks existing road frontage.
- Site Plan Review
  - Business
  - Special Permit
  - Appeal of Abandonment
  - CEO referral

B. Documents attached to this application, in support of application for subdivision/site plan review.

Checklist:

- Evidence of legal ownership of property, deed restrictions existing and proposed.
- Sketch plan
- Preliminary layout of subdivision plat (three (3) paper prints).
- Three (3) paper prints of profiles and cross-sections of all proposed streets
- Grading and elevation contour map of property
- Short environmental impact statement
- Full environmental impact statement (DEIS)
- Final subdivision plat, evidence of legal ownership, deed restrictions existing and proposed, list of exceptions to regulations, codes, laws, ordinances, specifications desired by proposed sub divider/applicant

C. Information with respect to County Planning considerations (if any of these apply to the proposed action, your application must be forwarded to the County Planning Board in accordance with General Municipal Law, Section 239 (1), (m)).

- Property is within 500 feet of the boundary of any city, village, town;
- Property is within 500 feet of existing or proposed county or state park or any other recreation area;
- Property is within 500 feet of the boundary of the right of way of any existing or proposed county or state parkway, thruway, expressway, road or highway;
- Property is within 500 feet of the boundary of the existing or proposed right of way of any county or state owned land on which a public building or institution is situated;

\_\_\_\_\_ Property is within 500 feet of the boundary of a farm operation located in an agricultural district, as defined by article 25-AA of the Agriculture and Markets Law and applicant has attached hereto a complete agricultural data statement signed by the applicant.

D. **I/we the undersigned applicant(s), hereby request review of the Planning Board for the purpose set forth on this application. The undersigned further attest to the truth and accuracy of the information presented herein and the undersigned attest that I/we have fully completed section A-D hereof and have set forth hand(s) to each blank and inserted the written word "YES" or "NO" within each blank and have individually initialed each such response.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name of Applicant

\_\_\_\_\_  
Property Owner's address

Phone (h) \_\_\_\_\_

(c) \_\_\_\_\_

**To Be Completed By Town Official**

**Tax Map Number** \_\_\_\_\_

**Application Number** \_\_\_\_\_

**Application Received** \_\_\_\_\_ **Initial** \_\_\_\_\_ **Zoning District** \_\_\_\_\_