

**Town of Oswego  
Town Board Meeting  
December 14, 2021**

The meeting of the Town Board was held December 14, 2021 at town hall. Supervisor Kaulfuss opened the Public Hearing at 6:00 PM with the Pledge of Allegiance.

**Present:**

Supervisor	Richard Kaulfuss
Councilor	Jonathan Fowler
Councilor	Greg Herrmann
Councilor	Victoria Mullen- remote call in
Councilor	Richard Tesoriero
Attorney	Kevin C. Caraccioli

**Others Present:**

Assessor	Richard Hogan
Highway Superintendent	Robbie Malone
Supervisor Elect	Dan Gurney- remote call in
Councilor Elect	David Sterio

Reports of the Town Supervisor, Highway Superintendent and Town Clerk can be accessed at [www.townofoswego.com](http://www.townofoswego.com)

**Public Hearing:** At 6:02 PM a motion was made by Supervisor Kaulfuss to open the Public Hearing for Local Law 2021-1 pertaining to the Residency Requirement for the Deputy Supervisor, Councilor Fowler seconded the motion. The proposed law was read aloud. There were no questions from the public. At 6:05 Supervisor Kaulfuss mad a motion to close the hearing, it was seconded by Councilor Fowler. Motion carried unanimously.

**Public Comment:** Mike (Harold) Bies of 227 Chapel Rd want to thank the highway department for cleaning out the ditch around his property and indicated it was working much better now and that his property was not flooding. He wanted to what is the towns responsibility to make sure that it continues to flow properly as to not flood his property in the future. He was advised to fill out a Notice of Condition report and file a copy with the Town Clerk (Clerk Fowler received the Notice the following day. It is on file)

Old Business:	Update on ARPA Update on LWRP Update on CLEAR REDI update #CO 38 Lakeshore Rd. FEMA flood plain update Heating System – a \$194,465 estimate was received by Halco to replace the heat system in the town hall. Supervisor Kaulfuss felt this was not feasible. Hyde Stone is working on a plan to update the system to make the system run better.
New Business:	Office Furniture Highway Dump Truck/Snowplow

**Resolution #2021-97** Be it resolved that the Oswego Town Board approves the minutes from the November 9, 2021 Board Meetings, the Town Clerk’s Report, the Supervisor’s Financial Report, the Code Enforcement Report, the Highway Superintendent’s report, The Dog Control Officer’s Report and the Cemetery Report.

Moved by Councilor Tesoriero, Second Councilor Herrmann. Motion carried unanimously.

**Resolution #2021-98** Be it resolved that the Oswego Town Board approves the invoices on Abstract #11 as follows:

General Fund	V 365 – 383	\$ 32,855.14
Highway Fund	V 208 – 227	\$ 58,250.71
Special Districts	V 61 - 68	\$ 6,115.69
HH & HS Special Dist. 3 & Sewer Grant	V 23	\$ 619.70
HB – Thompson Rd	V 45	\$ 8,931.69
Trust & Agency	V 13	\$ 396.00
HA & HE West Lk Rd & Lakeshore Rd	V 13	\$ 700.00

Moved by Councilor Fowler, Second Councilor Herrmann. Motion carried unanimously.

**Resolution #2021- 99** Be it resolved that the Oswego Town Board approves the following 2021 **Budget Modifications**:

From: A 8810.2 Cemeteries – Equipment	\$ 4,680	
To: A 8810.1 Cemeteries – Personnel		\$ 1,350
To: A 8810.4 Cemeteries – Contractual		\$ 2,080
To: A 1355.1 Assessment – Personnel		\$ 1,250
From: A 8010.1 Zoning – Personnel	\$ 7,450	
To: A 8020.1 Planning – Personnel		\$ 500
To: A 1110.11 Town Justices – Court Clerks		\$ 3,000
To: A 1355.1 Assessment – Personnel		\$ 3,750
To: A 3120.1 Police – Personnel		\$ 200
From: A 1990.4 Contingent Account	\$ 1,110	
To: A 1110.42 Town Justices – JCAP Grant		\$ 1,100
From: A 3310.1 Signs/Pavement Markings Personnel	\$ 1,800	
From: A 5010.11 Highway Clerk	\$ 300	
To: A 8989.1 Tree Removal/brush pickup		\$ 2,100
From: DA 599 Fund Balance	\$12,875	
To: DA 5112.41 Capital Projects – Grant Match		\$12,875

From: DA 5112.41 Capital Project – Grant Match	\$12,875	
To: HE 5112.2 Permanent Improvements- FEMA		\$12,875
From: A 2192 Charges for Cemetery Services	\$10,000	
To: TE 201 Cash in Savings – Cemetery		\$10,000

Moved by Councilor Herrmann, Second Councilor Fowler. Motion carried unanimously.

**Resolution #2021-100** Be it resolved that the Oswego Town Board does hereby accept the resignation of David Sterio from the Planning Board effective 12/31/2021. We thank David for his service.

Moved by Supervisor Kaulfuss, Second Councilor Fowler. Motion carried unanimously.

**Resolution #2021-101**

Whereas, Victoria Mullen has served as Town Supervisor and Town Board member for a combined 22 years; and

Whereas, Victoria has represented the Town of Oswego with pride and responsibility for the residents; and

Whereas, Victoria will be retiring from Town Board effective December 31, 2021; therefore

Be it resolved, the Town Board members, Supervisor Richard E. Kaulfuss and Town staff thank Victoria for her years of service and offer their best wishes to Victoria and her family.

Moved by Councilor Tesoriero, Second Councilor Herrmann. Motion carried unanimously.

**Resolution #2021-102** Be it resolved that the Oswego Town Board does hereby accept Local Law No. 1 of the year 2021, to amend the residency requirements for the appointed office of Deputy Town Supervisor for the Town of Oswego.

Moved by Councilor Herrmann, Second Councilor Fowler. Motion carried unanimously.

**Resolution #2021-103** Be it resolved that the Oswego Town Board does hereby approve the disposal /scrap of 50 worn out chairs from the Town Hall.

Moved by Councilor Tesoriero, Second Councilor Herrmann. Motion carried unanimously.

**Resolution #2021-104** Be it resolved that the Oswego Town Board does hereby approve SEQR for the Wetland Mitigation associated with the Lakeshore Road project per attached Resolution.

Moved by Supervisor Kaulfuss, Second Councilor Fowler. Motion carried unanimously.

**Resolution #2021-105** Be it resolved that the Oswego Town Board does hereby Accept the Draft Bid Packet and Project Manual from BCA. Further, the Town Board authorizes the Town Supervisor, in conjunction with the Town Highway Superintendent and Town Attorney to finalize these documents, establish a Bid Advertisement date, a Bid opening date, time and location, a suggested Substantial Completion date and Final payment date.

Moved by Councilor Herrmann, Second Councilor Tesoriero Motion carried unanimously.

December 14, 2021

**Resolution #2021-106** Be it resolved that the Oswego Town Board does hereby accept the attached description of Code Enforcement Duties from Code Enforcement officer Don LaBarge as requested by the Town Board at the Town Budget public hearing. Further, the Town Board expects submission of Code Enforcement reports and mileage/expense vouchers to reflect milestones such as evening hours, meetings and associated activities.

Moved by Councilor Herrmann, Second Councilor Tesoriero. Motion carried unanimously.

**Resolution #2021-107** Be it resolved that the Oswego Town Board does hereby authorize Town Supervisor to enter into a contract with National Grid for the conversion of Town street lights to LED lights for the total cost of \$14,717.85

Moved by Councilor Fowler, Second Councilor Herrmann. Motion carried unanimously.

**Resolution #2021-108** Be it resolved that the Oswego Town Board authorizes the Town Supervisor and bookkeeper to make the necessary year-end budget and accounting modifications to close the 2021 accounts, complete the Annual Update Document (AUD) and send the report to the State Comptroller.

Moved by Councilor Tesoriero, Second Councilor Herrmann. Motion carried unanimously.

**Resolution #2021-109** Be it resolved that the Oswego Town Board authorizes the Town Highway Superintendent to sign contract to order 2023 Western Star Cab & Chassis and Everest Dump Body and Plow package from Tracey Road Equipment for a total of \$263,221.00.

Moved by Councilor Herrmann, Second Councilor Tesoriero. Motion carried unanimously.

Motion made by Supervisor Kaulfuss to adjourn the meeting at 6:40 PM, Second Councilor Tesoriero. Motion carried unanimously.

Last meeting will be held on December 28 at 6PM.